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## 3.113 Vice Chancellor of University Academic Affairs Authority and Responsibilities

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<div style="border: 1px solid black; padding: 5px;">           Type of Policy  <input checked="" type="checkbox"/> <b>University</b>  <input type="checkbox"/> <i>Campus</i>  <input type="checkbox"/> <i>Department/Unit</i>  <input type="checkbox"/> <b>Interim</b> </div>		<b>Vice Chancellor of University Academic Affairs Authority and Responsibilities</b>  <b>Policy 3.113</b>	
<b>Business Management Policies</b>		Effective date: June 1, 2010	
<b>Policy History:</b>	<b>Approved by:</b>	<b>Resolution #</b>	<b>Date:</b>
	Chancellor	N/A	June 1, 2010
<b>Revised (Non-substantive):</b>	N/A	N/A	May 1, 2017
<b>Responsible Office:</b>	<b>Responsible Administrator:</b>	<b>Contact information:</b>	<b>Applies to:</b>
Office of University Chancellor	Chancellor	937-769-1351	Vice Chancellor of Academic Affairs

## I. Introduction and Purpose

The purpose of this policy is to define the authority and responsibilities of the Vice Chancellor of Academic Affairs of Antioch University.

## II. Vice Chancellor of University Academic Affairs Position Description

The Vice Chancellor of University Academic Affairs is responsible for university-wide academic integration and program development with the goal of academic quality and consistency across the system and building an academically integrated and innovative University.

In support of these goals, the Vice Chancellor focuses on cross-campus collaborations, the development of university-wide academic services such as library, and building consensus and support for university-wide academic initiatives. The Vice Chancellor is directly responsible for reviewing and recommending system-wide academic policies, overseeing university program reviews, facilitating cross-campus academic deliberations by disciplines and themes, overseeing or directing university-wide academic programs and coordinating cross-campus academic initiatives as

appropriate. The Vice Chancellor is responsible for reports to the NCA and other relevant approving and accrediting agencies.

### **III. Essential Duties and Responsibilities**

The Vice Chancellor:

- Directs and/or oversees university academic programs, including the university PhD in Leadership & Change;
- Coordinates the University Academic Council (UAC) of the ULC and serves on the ULC;
- Oversees and coordinates university program reviews;
- Provides review of and recommendations concerning university academic policies;
- Provides reports to NCA and other reports as directed by the Chancellor;
- Coordinates the university librarians, with the goal of building a university digital library and other shared library services, and the registrars with the goal of facilitating consistency;
- Facilitate cross-campus academic collaborations as identified by the ULC and directed by the Chancellor.

The Vice Chancellor reports directly to the Chancellor, serves on the Chancellor’s senior team, and is a member of the University Leadership Council. Direct reports to the Vice Chancellor include: Associate Vice Chancellor of Academic Affairs and Student Services, staff and faculty of PhD in Leadership & Change Program, staff support for Vice Chancellor’s office, and director of Antioch Archives. While not having direct authority and reporting relationships, the Vice Chancellor is responsible for working relationships with the academic deans of the campuses, with the staff and faculty of university-wide programs as these develop, and with campus librarians and registrars.

### **Policy Cross References**

University Leadership Council	Policy # 3.221
University Academic Council	Policy # 3.223