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5.337 Faculty Emeritus

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Type of Policy <input checked="" type="checkbox"/> University <input type="checkbox"/> <i>Campus</i> <input type="checkbox"/> <i>Department/Unit</i> <input type="checkbox"/> Interim		Faculty Emeritus Policy 5.337	
Academic Policies		Effective date: November 1, 2016	
Policy History:	Approved by:	Resolution #	Date
	Board of Governors	6.12.10:7	June 12, 2010
Revised:	Chancellor	N/A	October 25, 2011
Revised	Chancellor	N/A	October 27, 2016
Revised	Chancellor	N/A	May 30, 2019
Responsible Office	Responsible Administrator:	Contact information	Applies to:
Office of Vice Chancellor of Academic Affairs	Vice Chancellor of Academic Affairs	937-769-1890	All Faculty

I. Introduction

It is the policy of the University to recognize retired faculty who have a sustained and distinguished record of teaching, scholarship and service to the University, who have made significant contributions that go beyond normal duties and responsibilities and who show a career pattern of distinguished contribution that:

1. Bring credit to the University within academic and/or broader circles.
2. Serve the University in times of need, change or development.
3. Serve a department/constituency not ordinarily associated with the appointment.

II. Eligibility

A faculty member shall be eligible for *emeritus/emerita* status if the faculty member retires and has fulfilled the following conditions:

1. Ordinarily has completed at least ten (10) years of full-time service at one or more of the units of Antioch University; (Rare exceptions to this standard may be recommended by the campus Provost); and
2. Has a record of sustained professional achievement, growth and development; and/or
3. Has evidence of outstanding record of teaching or administrative service; and/or
4. Has evidence of University service beyond the normal or ordinary expectations of the position.

III. Nominations

Nominations maybe made for *emeritus/emerita* status for retired faculty from open and closed campuses. as well as those from University-wide programs. The written nomination must address items 1-4 above as well as the recommended rights and privileges to be associated with such status.

1. Nominations for emeritus/emerita status for retired faculty from open campuses are submitted through the academic governance structure of the campus to the Provost. The Provost shall review each nomination and may forward approved nominations to the Chancellor and Vice Chancellor for Academic Affairs for review and approval. The Chancellor forwards his/her recommendation(s) to the Board of Governors for approval. The Board of Governors has final authority for appointing campus emeritus/emerita faculty status.
2. For University-wide programs, nominations are submitted through the academic governance structure of the programs to the Vice Chancellor for Academic Affairs. The Vice Chancellor for Academic Affairs shall review each nomination and may forward approved nominations to the Chancellor. The Chancellor shall review the nominations and forward his/her recommendation(s) to the Board of Governors for approval. The Board of Governors has final authority for appointing University emeritus/emerita faculty status.
3. Nominations for emeritus/emerita status for retired faculty from closed campuses are submitted to the Vice Chancellor for Academic Affairs. The VCAA shall review each nomination and may forward approved nominations to the Chancellor. The Chancellor shall review the nominations and forward his/her recommendation(s) to the Board of Governors for approval. The Board of Governors has final authority for appointing University emeritus/emerita faculty status.

IV. Rights and Privileges

The right and privileges to be enjoyed as a result of *emeritus/emerita* status are determined by campus leadership for open campuses and by University leadership for closed campuses and University programs. Any such privileges may be withdrawn at the discretion of the University; failure to comply with University policies will result in withdrawal of privileges. The range of

privileges may include some or all of those identified below, and/or others so designated by the campus:

1. Listing in campus catalog and faculty directories;
2. Participation in ceremonial activities, such as commencement;
3. Campus newsletters and other materials forwarded to home address;
4. Continuation of an Antioch.edu email account and other technologically mediated capacities existent in the system at the time of retirement, provided that the retired faculty member complies at all times with the University's policies, including the University's Email Use Policy #8.103 and Acceptable Use of Electronic Resources Policy #8.101;
5. Faculty library privileges as defined in Policy 5.403 Library Use;
6. Office space, if available and as deemed appropriate by the Provost;
7. Participation in faculty and campus meetings and retreats;
8. Free and/or discounted admission to special events;
9. Advising and teaching compensated at the adjunct faculty rate;
10. Serving on dissertation and theses committees; and
11. Access to office services at minimal cost, as available and determined by the campus Provost.

Such activities are entirely voluntary. Faculty Emeriti are not entitled to reimbursement of costs associated with participation in such activities unless specifically approved in advance by the appropriate academic unit head.

V. Notification to Faculty Who Receive Emeritus Status

Once the award has been approved by the Board of Governors, it is the distinct honor of the Vice Chancellor of Academic Affairs to inform the recipient. The Vice Chancellor of Academic Affairs may delegate the responsibility to the Provost who nominated the faculty member. Notification of the specific rights and privileges will be included in the notification to the faculty.

Policy Cross References

Library Use	Policy # 5.403
Email Use	Policy # 8.103
Acceptable Use of Electronic Resources	Policy # 8.101