

November 2011

## 7.201 Distinguished Alumni Award

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|---|-----------------------------------|--|----------------------------------|
| Type of Policy<br><input checked="" type="checkbox"/> <b>University</b><br><input type="checkbox"/> <b>Campus</b><br><input type="checkbox"/> <b>Department/Unit</b><br><input type="checkbox"/> <b>Interim</b> |                                   | <b>Distinguished Alumni Award</b><br><br><b>Policy 7.201</b> |                                  |
| <b>Institutional Advancement Policies</b>   |                                   | Effective date: November 4, 2011                             |                                  |
| <b>Policy History:</b>  | <b>Approved by:</b>               | <b>Resolution #</b>  | <b>Date</b>                      |
|   | Board of Governors                | 11.4.11:9  | November 4, 2011                 |
| <b>Revised (Non-substantive):</b>   | Office of University Counsel      | N/A  | December 8, 2017                 |
| <b>Revised (Non-substantive):</b>   | Office of University Counsel      | N/A  | April 13, 2018                   |
| <b>Responsible Office</b>   | <b>Responsible Administrator:</b> | <b>Contact information</b>                                   | <b>Applies to:</b>               |
| University Board of Governors   | Chair, Governance Committee       | 937-769-1345   | All Alumni of Antioch University |

## I. Introduction

The Distinguished Alumni Award provides an opportunity to give special recognition to an Antioch University alumnus. The Distinguished Alumni Award is the highest honor bestowed by the University upon its alumni/ae.

## II. Purpose of Award

The Distinguished Alumni Award is presented on a regular basis to an individual or individuals whose achievements, contributions to humanity, personal and/or public commitments and/or philanthropic endeavors demonstrate the values of Antioch University (AU). The award recognizes those outstanding alumni and alumnae of Antioch University who exemplify Antioch values by demonstrating in their daily lives a commitment to socially conscious leadership, community service leading to social change, commitment to environmental sustainability, or commitment to social justice. The award may also honor alumni/ae who have performed distinguished service for Antioch University through cumulative contributions or by an extraordinary act or effort that advances the University. This award shall be presented by Antioch University. Individual campuses may establish an award specific to their campus.

### **III. Alumnus/a Defined**

For purposes of definition, an alumnus/alumna is any person who shall have received at least one degree from Antioch University including alumni/alumnae of any closed or discontinued campuses such as Antioch College.

### **IV. Eligibility**

Only living alumni/alumnae of Antioch University are eligible. The Distinguished Alumni Award recognizes alumni who have achieved success and recognition since their graduation. Candidates should have demonstrated outstanding volunteer service to his or her community or outstanding service to his or her industry or profession. Candidates must have the highest standard of personal integrity and character.

### **V. Who May Make Nominations**

Nominations for the Distinguished Alumni Award can come from alums, current or former faculty, current or former students, current or former administration and staff, current or former Board members, and any member of the AU community or community at large. Nominations may be made by any friend of Antioch University, or by anyone employed at the nominee's current place of employment. There is no limit placed on the number of nominations. The name of the nominator will not generally be disclosed.

### **VI. Who May be Nominated**

Any eligible alumnus/alumna, as defined above, may be nominated for this award. Eligible alumni may be re-nominated for the award regardless of how many times he or she has been nominated in the past. However, an individual can receive the award only once.

### **VII. Nomination Process**

- a. The call for nominations will ordinarily take place in the fall each year.
- b. Nominations are submitted to the Chancellor using the Distinguished Alumni Award form. This form may be obtained from the University Office of Institutional Advancement. The nomination should clearly state for what achievement(s) the Alumnus or Alumna is being recognized.
- c. All nominations must include the following:
  - i. Evidence of one or more of the following:
    1. Noteworthy contributions to society at large.

2. Significant influence on the candidate's community, place of employment, and/or profession.
  - ii. A nomination statement from the person placing the name in nomination, which details the nominee's qualifications as a Distinguished Alumnus/Alumna.
  - iii. A biographical statement (or résumé), providing basic information such as: name, address, employment history, and all Antioch University degrees and dates.
- d. Nominations may be sent to:

Antioch University  
Chancellor's Office  
900 Dayton Street  
Yellow Springs, Ohio 45387
- e. All nominations for the award that are not granted in the year of nomination shall continue in force for the following two years. After that time, they may be resubmitted.
- f. The Chancellor may provide for a means to electronically submit nominations through the University website or other electronic platform.

### **VIII. Approval Process**

- a. The Chancellor shall review the nominations and forward recommendations to the Governance Committee of the Board of Governors for review and approval. The Chancellor must approve and recommend nominations of individuals for this honor. The Chancellor shall have the right, in his or her discretion, not to recommend a nomination to the Governance Committee, should a suitable candidate not be found in any given year.
- b. By delegation of authority, the action of the Governance Committee shall be the action of the Board of Governors. There is no limit to the number of awards given in any one year.
- c. Upon approval by the Governance Committee, and acting on behalf of the University, the Chancellor shall send a letter notifying the candidate that s/he is a recipient of the Distinguished Alumni Award. Until a candidate has received and accepted a formal written invitation to receive a Distinguished Alumni Award, all proceedings and discussions shall be confidential.
- d. The Award can be conferred during any of the following: 1) any meeting of the Board of Governors, 2) during a Commencement or, 3) where possible, at an alumni function hosted by the Chancellor in the location where the recipient resides.

**IX. Award Process**

- a. The Distinguished Alumni Award is presented in the categories of achievement or service.
- b. The Chancellor’s Office shall manage all arrangements for the honoree including date and location for the award presentation. In addition to the presented Award, the Recipient's name may be inscribed on an award plaque that will be displayed on the Distinguished Alumni Award wall (“wall of fame”) in the AU Administration building.
- c. Ordinarily, awardee will be present to receive the award.

**Forms Cross-Reference**

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| Distinguished Alumni Award Nomination Form | Form # 7.201:01 |
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