5.607 Admissions Policy

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I. Introduction

Antioch University welcomes applications from qualified individuals of diverse backgrounds, ages, and work lives who seek a higher education experience guided by the core values of academic excellence, inclusiveness, social justice, experiential learning, and socially engaged citizenship.

Each campus and university-wide program offers comprehensive admission services, including online application processes, admissions counseling, financial aid counseling, and transfer and prior learning credit review.

Antioch University maintains a non-discriminatory admissions policy for persons regardless of race, color, national origin, sex, age, religion, disability, gender identity or expression, sexual orientation, or veteran status.
II. Admissions Responsibility and Authority

Responsibility and authority for the development and communication of the admissions process rests with each Antioch University campus and university-wide program. All admissions requirements and processes must be made readily available to all students and the general public.

Minimum standards for admissions to Antioch University’s programs are listed below. Beyond these requirements, faculty have the responsibility to define admissions criteria in a way that reflects the incoming knowledge, skills, and dispositions needed for students to be successful in their programs. Faculty may establish criteria for provisional admission as well as full admission, including processes for requesting admissions exceptions. In all cases, however, faculty must establish nondiscriminatory admissions criteria and processes.

III. Admissions Standards for All Antioch University Programs

A. Application for admission is made through the admissions office of each campus or university-wide program.

1. Application must be made in writing (electronic or paper as determined by the campuses).
2. All required documentation must be provided.
3. Participation in an interview may be required.

Applicants are expected to provide complete and accurate information throughout the admissions process.

B. Applicants with unpaid balances owed to the university will not be admitted to any Antioch University program.

C. Applicants who have been withdrawn from an academic program for academic, behavioral, or financial reasons and apply to any program within the Antioch University system are required to provide full disclosure of the withdrawal.

D. Applicants must have a high school diploma or General Equivalency Diploma to be eligible to apply for Title IV federal funding.
E. Any exceptions to the above standards must be approved by the relevant Chief Academic Officer.

IV. Admission to Undergraduate Programs

Antioch University offers undergraduate degree completion programs. It is the general policy of Antioch University that a student must have earned at least 36 transferrable undergraduate quarter credits or 24 transferrable undergraduate semester credits prior to admission. The relevant Chief Academic Officer may waive this requirement for a specific applicant or waive the policy in the design of an undergraduate program.

V. Admission to Graduate Programs

Antioch University offers a variety of graduate programs, including but not limited to the Master of Arts, Master of Science, Master of Education, Master of Business Administration, Master of Human Services Administration, Master of Fine Arts, Doctor of Philosophy, Doctor of Clinical Psychology and Doctor of Education.

It is the general policy of Antioch University that an applicant must have earned a bachelor's degree from an accredited U.S. institution or international equivalent to be admitted to an Antioch University master’s program. However, the relevant Chief Academic Officer may waive this requirement. Consideration of such applicants is the purview of the program based on guidelines established by the program.

Doctoral programs may require applicants to have earned a master’s degree or may require the bachelors’ degree only. In no case will an applicant be accepted into a doctoral program without having earned at least one degree at the bachelor's level or higher from an accredited U.S. institution or international equivalent.
VI. Full and Provisional Acceptance

Offers of provisional or full admissions are sent out via email and are also available to applicants in their application portal. Full admission means that the applicant is admitted into the program without any conditions or provisions. Provisional admission is granted for applicants who lack one or more elements of preparation or who need to fulfill particular academic or administrative requirements for full admission.

If a student is provisionally admitted, provisional requirements are specified in the admissions letter and the student must satisfy these by the stated deadlines and/or prior to registering for a second term. A provisional admission often is contingent upon successful completion of the first term, with no incompletes or no-credits or fulfillment of outstanding admission requirements such as receipt of final transcripts. Students are responsible for working closely with a faculty advisor and with either the Admissions Office or the Student Services to ensure that provisions are satisfied within the assigned time frame. Once outstanding provisions are satisfied, the student will be fully admitted.

VII. Alternate Admission to Master’s Programs

At a minimum, applicants who have not completed their undergraduate degrees must have at least two years (90 quarter credits or 60 semester credits) of transcripted, transferrable, undergraduate credits plus significant educational and professional training to be considered for admission. Applicants must demonstrate that they have the skills, knowledge, and experience to complete graduate-level work.

If a program chooses to consider alternative admissions applicants, the specifics of each program’s expectation shall be clearly stated and must be made readily available to all students and the general public. Specifically, the guidelines will include the following:

1. The minimum number of required years of academic achievement, as demonstrated in college-level transcripted undergraduate credits with a grade of C or better (or equivalent), as well as any specific required coursework.

2. The minimum number of required years of sustained professional experience as well as the specific fields in which the experience must have been acquired.

3. Required knowledge of the professional field of proposed graduate study.

4. Required academic skills, such as written and oral communication and critical thinking.

In addition to satisfying the above Alternative Admissions requirements, Alternative Admissions applicants are expected to meet any regular admissions criteria beyond educational requirements.
VIII. Readmission to the University

Students who have attended an Antioch University program and have withdrawn or have been withdrawn by the university must apply to return to Antioch. Re-admission is not guaranteed, and is based on review by the student’s intended academic program.

A. Re-enrollment: If a student has been withdrawn for less than three (3) years, they pursue re-enrollment through the University Registrar’s office. If approved, students may continue to follow their original catalog of entry, unless advised otherwise by the academic program.

B. Re-admission: A student who has been withdrawn for three or more years, or who wishes to pursue a different academic program must follow the regular admissions process. If appropriate, certain aspects of the admission process may be expedited or waived based on prior enrollment. If readmitted, the student will follow the catalog requirements in place at the time of re-entry.

C. Conditions applying to returning students: Whether being re-enrolled or re-admitted, all students are reviewed for good financial standing, good financial aid standing, and good academic standing. Any issues of concern must be resolved prior to returning to active status. The academic standing status of the student at the time of withdrawal applies to the student upon return. The applicability toward the degree or certificate of courses taken elsewhere during the student’s absence as well as prior Antioch credit is at the discretion of the academic program, and is governed by the Transfer and Intra-University Credit Policy.

IX. Revocation of Admission

In cases in which, after admission, the University becomes aware of conduct on the part of the applicant that indicates that the applicant would pose a safety or security risk to the University community, indicates a serious lack of honesty, integrity or good judgment on the part of the applicant, or violates any University or program-specific admissions requirement, the University reserves the right to rescind admission. Conduct that occurred prior to admission, or between admission and the start of classes, may be grounds for revocation of admission.

Any misconduct occurring after an applicant begins classes will be handled under the University’s student misconduct polices, including but not limited to Student Conduct Policy 6.103, Sexual Misconduct (Title IX) Policy 4.607 and Academic Integrity Policy 6.105.

X. Application Decisions and Appeal

Applicants receive written notification of admission decisions.

Admission and re-admission decisions may not be appealed. The University does not provide information about the reasons for denial of admission or re-admission. An applicant who has
been denied admission may reapply for the same program after one year or as indicated by the denial letter.

**Policy Cross Reference**

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