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1.103:02 Policy Development and Approval Tracking Sheet

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FORM 1.103:02

POLICY DEVELOPMENT AND APPROVAL TRACKING SHEET

Policy Name	Policy No.
Responsible Executive(s) (identify the URG, PDC or other group tasked with policy development)	Type of Policy <input type="checkbox"/> University <input type="checkbox"/> Campus <input type="checkbox"/> Department/Unit

	Action taken	Date completed	Comments
Responsible Executive(s)	Preliminary Draft		
	Stakeholder Review and comment		
	Responsible Office Review and Comment		
	Office of General Counsel Review and Comment		
	Final Approval by Responsible Executive(s)		
Campus President (Campus and Dept. Policies only)	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Approved with changes		Campus and Departmental policies require no further approval. Send Copy to Chancellor and OGC.
ULC (All University Policies)	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Approved with changes		
Office of General Counsel	Final Edits		
Chancellor	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Approved with changes Initials _____		<input type="checkbox"/> This policy requires board approval. <input type="checkbox"/> This policy does <u>not</u> require board approval Initials _____
Board of Governors Committee	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Approved with changes		Resolution No.
Board of Governors	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Approved with changes		Resolution No.
Final Formatting			
Posted to Website			Web address: