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3.105 Chancellor Authority and Responsibilities

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Type of Policy <input checked="" type="checkbox"/> University <input type="checkbox"/> Interim		Chancellor Authority and Responsibilities	
		Policy 3.105	
Business Management Policies		Effective date: February 21, 2009	
Policy History:	Approved by:	Resolution #	Date:
	Board of Governors	(as recommended by Governance Task Force)	February 21, 2009
Revised:	Chancellor	N/A	October 29, 2013
	Chancellor	N/A	February 21, 2017
Responsible Office:	Responsible Administrator:	Contact information:	Applies to:
University Board of Governors	Governance Committee	937-769-1345	Chancellor

I. Introduction and Purpose

The purpose of this policy is to articulate the authority and responsibilities of the Chancellor of Antioch University as created in the Bylaws of the University and to further explain and define the job functions.

II. Chancellor Roles

The Chancellor has roles within the University both as the Chief Executive and as President of the Corporation:

A. Chief Executive Officer

The term “Chancellor” is an administrative job title. Pursuant to Section 2.6 of the Bylaws of the University, the Chancellor is the chief executive officer of the University, to whom the Board has delegated general administrative responsibility for the University. The Chancellor may further delegate this overall responsibility as he or she may deem reasonable and appropriate, including delegation of campus management responsibility to

the campus Provosts.

B. President of the Corporation

The term “President” in this context refers to the corporate office and the legal authority to act on behalf of the Corporation. (This term is not to be confused with the campus “President” which at one time was an administrative job title for the chief executives on each campus). Section 7.2 of the Bylaws of the University provides that the Chancellor shall be elected as the President of the corporation. As a corporate officer, the President shall have those powers and responsibilities set forth in the Bylaws and the legal and statutory authority under Ohio non-profit law to act as an agent of the corporation.

III. Authority and Responsibility as Chief Executive Office

A. Lead the University-wide strategic and business planning process building on coordinated planning efforts conducted at the campus levels to ensure an integrated and cohesive set of aspirations, priorities and strategies to guide the University.

B. Stimulate University-wide academic innovations to build on Antioch’s reputation for being learner-centered and innovative in teaching and learning.

C. Serve as Antioch University’s official spokesperson and representative of the Board of Governors with all internal constituencies, and with external local, regional and national organizations in the education, business, government sectors, as well as with the general public.

D. Ensure compliance with all local, state and federal rules and regulations including accreditation, Department of Education regulations, state authorization and licensure and others.

E. Set and lead University fund-raising goals and strategies in concert with campus efforts which are expected to be able to make compelling cases for private support within their respective communities. It is also expected that certain broader University needs can and should be met by grants and gifts from individuals, foundations and government.

F. Provide effective management and use of resources using best practices within the Office of the Chancellor and within the campuses, including coordinated annual budgeting, timely and reliable accounting of University assets, and implementing the financial, academic, personnel and other policies of the Board of Governors across the campuses. It is expected that annual financial performance will be consistent with approved fiscal year budgets.

G. Authority to Hire and Remove Employees As chief executive officer of the corporation, the chancellor has ultimate hiring and removal authority for all other employees of the University. The Chancellor may delegate such authority as (s)he may determine to be reasonable and appropriate.

H. University Policy Development Administrative Policy development and approval has been specifically delegated by the Board of Governors to the Chancellor, including all

policies related to finance, human resources, academics, faculty employment, student rights and responsibilities, use of University technology, institutional advancement and others. The board has retained the right to approve certain policies set forth in its Policy Development and Approval Policy, 1.103.

I. Ensure effective communication systems and strategies within the University at all levels that will foster the University’s identity and spirit within each campus that it is indeed part of the larger Antioch community.

J. Sustain a culture within the University and each campus through its own chief executive that encourages reflection, collaboration and commitment to continuous improvement through reasonable systems of performance assessment and by setting an outstanding personal example in this regard. Sustaining efforts to assess University and campus effectiveness is a Board of Governors’ priority through the Office of the Chancellor.

K. Assist the Board of Governors with their periodic self-assessments that include on-going, effective programs of in-service education and Board development. Orientation programs for new University governors should be conducted periodically.

L. Proactively help the Governance Committee of the Board of Governors to identify and cultivate promising candidates for nomination to the board, and to plan periodic in-service education programs for new and continuing members.

M. Delegate effectively to other officers, senior University staff, and the campus Provosts. Provide leadership to the University Leadership Council (ULC) and enable the Council of Board Chairs to be an effective resource to management and to the Board of Governors.

Policy Cross References

Amended and Restated By-Laws of Antioch University Board of Governors	Policy # 2.101
Structure of the University Administration	Policy # 3.103
Vice Chancellor and CFO Authority and Responsibilities	Policy # 3.107
Office of University Counsel	Policy # 3.111
Campus Provost Authority and Responsibilities	Policy # 3.109
Vice Chancellor of Academic Affairs	Policy # 3.113
Vice Chancellor of University Advancement	Policy # 3.115
University Leadership Council	Policy # 3.221