

December 2011

4.507 Non-smoking Environment

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ANTIOCH UNIVERSITY

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| Type of Policy <input checked="" type="checkbox"/> University <input type="checkbox"/> <i>Campus</i> <input type="checkbox"/> <i>Department/Unit</i> <input type="checkbox"/> Interim | | Non-smoking Environment Policy 4.507 | |
| Human Resource Policies | | Effective date: December 13, 2011 | |
| Policy History: | Approved by: | Resolution # | Date: |
| Approved: | Chancellor | N/A | December 13, 2011 |
| Revised (Non-substantive): | Office of University Counsel | N/A | May 17, 2017 |
| Responsible Office: | Responsible Administrator: | Contact information: | Applies to: |
| Office of University Human Resources | Director of University Human Resources | 937-769-1375 | All Faculty, Staff, Students and Visitors |

I. Introduction and Purpose

Antioch University (“AU” or the “University”) recognizes the need to create and maintain an environmental quality that sustains and enhances the general health and well-being of its faculty, staff, students, and visitors. To meet this commitment and to comply with state and local ordinances, smoking and the use of tobacco products are limited, and no smoking is permitted in any indoor area as designated in the following guidelines. Consistent with the spirit and intent of this policy, should irreconcilable conflicts arise between individuals who choose to smoke and those who do not, the rights of nonsmokers will prevail.

II. Policy

A. Prohibitions

1. Smoking of any substance or the use of other tobacco products is prohibited in any indoor area operated by AU or used for AU purposes including University buildings and vehicles.

2. Smoking is prohibited within 25 feet of any exterior entrance to University buildings. Campuses may adopt a more restrictive policy and prohibit smoking within a greater distance from an entrance.
3. The sale of any smoking or tobacco product is prohibited on University premises.

B. Smoking Areas

Smoking is permitted outdoors on AU campuses when allowed by state and local ordinances. Where smoking is allowed, smokers who choose to smoke outside are requested to ensure the proper disposal of smoking materials.

C. Jurisdiction

This policy applies to all buildings, vehicles, and specified outdoor facilities and areas that are owned or leased by the University. To report abuse of this policy, please contact the Director of the Office of Human Resources (“HR”).

D. Smoking Cessation Services

Smoking cessation services may be available through AU-sponsored health plans. Please discuss enrollment into such programs with HR.

E. Signs (Ohio Facilities)

In accordance with section 3794.06 of the Ohio Revised Code, "No Smoking" signs or the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) shall be conspicuously posted, at each entrance of the University’s facilities. All signs required by section 3794.06 of the Revised Code and this rule shall contain the telephone number 1-866-559-OHIO (6446) for reporting violations and the number of the Office of University Counsel. Size and location of signage shall be consistent with the requirements of Ohio Administrative Code §§3701-52-01 et seq.

F. Signs Other States

The HR office of each of the other University facilities in states other than Ohio shall similarly post the signs required by their relevant state laws. A link to each state law and sign requirements follows this policy.

Resources:

| State | Link |
|------------|--|
| California | California Labor Code, Section 6404.5: Smoking in the Workplace |
| | AB-13 Fact Sheet – California Workplace Smoking Restrictions |
| Washington | Smoke Free Washington.com |
| | Chapter 70.160 RCW – smoking in public places (formerly Washington clean indoor air act) |

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| | <u>Smoke Free Campuses</u> |
| | <u>Download smoke free signs for your establishment</u> |
| New Hampshire | <u>The Indoor Smoking Act</u> |
| | <u>Smoking Prohibited: 155:66</u> |
| | <u>Signs – 155:70</u> |