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4.901 Chancellor and President Emeritus Policy

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Type of Policy <input checked="" type="checkbox"/> University <input type="checkbox"/> <i>Campus</i> <input type="checkbox"/> <i>Department/Unit</i> <input type="checkbox"/> Interim		Chancellor and President Emeritus Policy Policy 4.901	
Human Resource Policies		Effective date: December 13, 2011	
Policy History:	Approved by:	Resolution #	Date:
Approved	Board of Governors	2.3.07:9	February 3, 2007
Revised	Chancellor	N/A	December 13, 2011
Revised (Non-substantive)	Office of University Counsel	N/A	December 8, 2017
Responsible Office:	Responsible Administrator:	Contact information:	Applies to:
University Board of Governors	Board Chair	937-769-1345	All Retired Campus Presidents and University Chancellors

I. Introduction and Purpose

The purpose of this policy is to recognize retired campus presidents and University chancellors who have provided distinguished / outstanding service to their campus, community, and the University system.

II. Nomination Procedure

A. Members of the Board of Governors and University Leadership Council may make nominations for the award of or Chancellor Emeritus. Nominations for Chancellor Emeritus should be sent to the Chair of the University Board of Governors; nominations for President Emeritus should be sent to the Chair of the University Board of Governors and to the Chancellor.

B. Discussion of such recommendations shall occur in an Executive Session of the Board. A positive vote of three-fourths of the members is required to confer the title of “President Emeritus” and “Chancellor Emeritus.”

C. The title of “President / Chancellor Emeritus” is an honorific title and confers no rights of employment, remuneration or tangible benefits to the conferee. The Chancellor or University Board Chair may call upon the individual so honored to provide counsel, or to serve in various volunteer roles and/or capacities for the enhancement of the University system. Presidents and Chancellors Emeriti are free to continue to serve the University community but are in no way required to do so.

D. Persons to be considered as recipients should show significant contributions to the campus and/or University system throughout the length of service; *i.e.*, a career pattern of distinguished service, rather than a single accomplishment. Significant contributions are defined as service which goes beyond the normal duties and responsibilities of the appointment, and which have had extraordinary impact on the campus, University and/or the broader community.

III. Rights and Privileges

The rights and privileges to be enjoyed as a result of President/Chancellor Emeritus status are determined by the Board of Governors. Any such privileges may be withdrawn at the discretion of the Board of Governors.

A. Privileges received by each person designated President/Chancellor Emeritus, along with the title, include:

1. A Resolution naming and honoring the individual as President/Chancellor Emeritus;
2. Free use of University libraries;
3. Continuation of an Antioch.edu email account and other technology services provided by Antioch University; provided that the President/Chancellor Emeritus complies at all times with the University’s Email Use Policy # 8.103 and Acceptable Use of Electronics Policy # 8.101.
4. A standing invitation to attend regular events conducted at Antioch University and University sponsored events, such as graduations, fundraising events and social gatherings.
5. Communications from Antioch University regularly sent to past University Board members.

B. The Board of Governors retains the authority to refuse or withdraw a Chancellor’s or President’s Emeritus title at its discretion as it deems necessary and appropriate.

IV. Notifications to Chancellor or Presidents Who Receive Emeritus Status

Once the award has been approved by the Board of Governors, it is the distinct honor of the

Chancellor, in the case of an award to a president, to inform the recipient. The Chancellor may delegate the responsibility to someone else; *e.g.*, the campus Provost. In the case of an emeritus award to the Chancellor, it is the distinct honor of the Board Chair, or his/her designee, to inform the Chancellor.

Form Cross Reference

Nomination Form for Chancellor or President Emeritus	Form # 4.901:01
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Policy Cross References

Email Use	Policy # 8.103
Acceptable Use of Electronics	Policy # 8.101