

10-31-2011

4.603:01 Employee Code of Ethics Annual Certification Form

Follow this and additional works at: http://aura.antioch.edu/policy_forms

Recommended Citation

"4.603:01 Employee Code of Ethics Annual Certification Form" (2011). *999.x Policy Forms*. Paper 15.
http://aura.antioch.edu/policy_forms/15

This Article is brought to you for free and open access by the Antioch University Policies at AURA - Antioch University Repository and Archive. It has been accepted for inclusion in 999.x Policy Forms by an authorized administrator of AURA - Antioch University Repository and Archive. For more information, please contact dpenrose@antioch.edu, wmcgrath@antioch.edu.



The Employee Code of Ethics Annual Certification

1. I have received, carefully read, and understand Antioch University’s (“AU” or the “university”) Employee Code of Ethics.
2. I understand that AU’s Employee Code of Ethics policies do not create an employment contract.
3. I am responsible for reporting any potential or actual violations of AU’s Employee Code of Ethics policies and have reported all known violations committed by myself or others as of today.
4. I understand AU’s policy Whistleblower Protection Policy # 4.007 and will not take any adverse action against any employee who makes a good-faith report or inquiry covered by AU’s Employee Code of Ethics.
5. I understand that I will be subject to disciplinary action, up to and including termination as per the Corrective Action and Discipline Policy # 4.617, if AU determines that I have violated The Employee Code of Ethics.
6. I have complied, and will continue to comply, with the terms of The Employee Code of Ethics, and all other policies and procedures that apply to my job.

Completion of Annual Training and Reportable Matters/Self-Disclosure Statement

I have completed the university provided annual training session on the Employee Code of Ethics. My signature below indicates that I have no matters to report or self-disclose as of today.

Employee Signature Date

I have completed the university provided annual training session on the Employee Code of Ethics. My signature below along with the attached page in my own words includes all matters I need to report or self-disclose as of today. (Attach additional page using your own words)

Employee Signature Date

Ethics Officer or Designee Signature Date